

**ROSE CITY ROAMERS VOLKSSPORT CLUB, INC.  
STANDING RULES**

**Section 1 - Membership Dues**

1.0 General: Membership in the Rose City Roamers Volkssport Club, Inc. (Club) shall require annual dues as deemed necessary to keep the club functioning and to provide members with services such as newsletters, meeting places, refreshments, and club recognition items. These items cannot be purchased from proceeds from the events that are held but must come from donations and dues. Membership dues will normally be made annually and run as the calendar year from January 1 to December 31.

1.1 Annual Dues for Members: Annual non-refundable dues shall be \$6.00 per member or family living at the same residence.

1.2 Dues for New Members: Dues for new member, joining after January 31, will be prorated at \$0.50 per month for the remainder of that calendar year.

1.3 New Walkers: New walkers purchasing New Walker Packets from our Club will get complimentary membership from the date they purchase their New Walker Packet for the remainder of that calendar year.

1.4 Special Incentives: The Board may offer membership incentives, including reduced or free membership, to members when adequate funds for club needs can be met for the current year with existing funds.

**Section 2 - Committees**

2.0 General: The Board will establish committees to provide special requirements deemed necessary to operate the Club, including but not limited to, (1) Membership, (2) Internal Review, (3) Public Service and Outreach, (4) Newsletter, and (5) Nominating. The President will appoint members to each of these committees.

2.1 Membership Committee: will provide information and encouragement to potential new members, mentor and encourage new members, and maintain a list of members,

2.2 Internal Review Committee will consist of two or more members to provide an internal financial review of the Club's financial records and practices.

2.3 Public Service and Outreach Committee: will provide guidance and leadership for Club outreach programs including highway cleanup, working with other non-profits, and outreach programs for community health and fitness fairs.

2.4 Newsletter Committee: will provide newsletters to the club members. All members should be willing to contribute to the success of our Club's newsletter and assist whenever possible.

2.5 Nominating Committee: will provide a slate of officers for our annual meeting election of officers.

### **Section 3 - Club Treasury Safeguards**

3.0 General: The Club checkbook, deposit book and other financial records shall be made available for informal audit by the Board at any time. Summary reports will be provided at each general meeting with copies kept by the Treasurer and President. At least once every two years, and when a new treasurer takes office, an independent financial review will be made of the Club's financial records.

3.1 Small and routine disbursements: will be made by the treasurer without Board or membership approval when they become due. Small disbursements of \$50 or less may be made to individual members for purchases made in the performance of their club duties. These would include items to keep YREs running, supplies for individual weekend events, purchases for meetings, brochures or advertising requirements, and mailing costs. Routine disbursements to be made by the Treasurer include fees to the AVA, OTSVA and Federal and State Governments required in the operation of the Club.

3.2 Expenditures from \$50.01 to \$250.00: will require Board approval if they are not routine expenditures. Board approval will be required for expenditures on Events or YREs to entities other than AVA/OTSVA.

3.3 Expenditures over \$250.01: will require Membership Approval and can be approved at any general meeting. General Membership Approval will be required for expenditures on Events or YREs to entities other than AVA/OTSVA.

3.4 Receipts: will be required for any disbursement from the Club's Treasury.

3.5 Donations to other non-profit entities: may be authorized by the Board (\$250 or under) or General Membership (over \$250) to qualified non-profit organizations associated with individual events or volkssporting in general.

3.6 Distribution of Funds: should the Club decide to cease operations, the remaining funds must be given to a 501(c) 3 non-profit organization.

### **Section 4 – Special Incentives for Volunteers**

4.0 General: The Board or General Membership may offer special incentives to volunteers who provide substantial help at club functions.

4.1 Volunteers who maintain YREs: will get free AVA Credit once a quarter (Rose City Roamers pay AVA and OTSVA fees) for the walks that they maintain.

4.2 Volunteers who work events: will get free AVA Credit (Rose City Roamers pay AVA and OTSVA fees) if they work two (2) or more hours at an event.

4.3 Attendees at meetings: may get a coupon for a free Rose City Roamer one-time AVA credit for either YREs or Events at special meetings or as random door prizes.

4.4 Volunteers who participate in the highway cleanup program will receive a coupon for a free Rose City Roamers one time AVA credit for either a RCR YRE or RCR Event.

### **Section 5 – Revisions**

5.0 Revisions: to these Standing Rules can be made at any general meeting by a majority vote of those members present at the meeting.